

GENERAL REQUEST FORM

Office of Graduate Studies, the Faculty of Dentistry, Chulalongkorn University

I am: Name..... Student ID.....

[] PhD Degree [] Master's Degree [] Graduate Diploma

[] Higher Graduate Diploma [] Residency Training Program

Department..... Field of Study.....

Contact Tel..... Mobile Tel..... Email.....

Would like to have a letter to

[] certify the complete of course requirements [] certify the enrollment status for..... copy (ies)

[] request for an extension of study. Please specify the extension dates.....

[] request for the end of leave due to completion of study.

Please specify the work return date.....

[] Other matters Please specify.....

Please mark ✓ in the blank for consideration:

[] Thesis in process [] Waiting for thesis defense [] for VISA application

[] Course requirements have been completed and thesis in process [] to apply for further study

[] Thesis defense in process (waiting for thesis to be approved) [] publication in process

[] Others Please specify.....

Please specify your immediate supervisor (name, title, rank etc.)

.....

Organization.....

For VISA application ; Country of Destination Date To

Reason to travel

Hereby, I attach the receipt and CR60 along with my latest GPAX with this General Request Form. When the letter is ready, I myself will come to pick it up and proceed accordingly.

(Signature)(Student)

Date of request Month..... Year.....

Table with 2 columns: Comment of the advisor, Comment of the Chairman/Head of Department. Includes fields for Signature and Name in print.

For Office of Graduate Studies

To Graduate Staff,

Please proceed as requested

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(Prof. Thanaphum Osathanon, D.D.S., Ph.D.)

Associate Dean for Academic Affairs and Graduate Studies

Date..... Month..... Year.....

Suggestion box containing 3 numbered points regarding form completion, fees, and CR 60 requirements.